



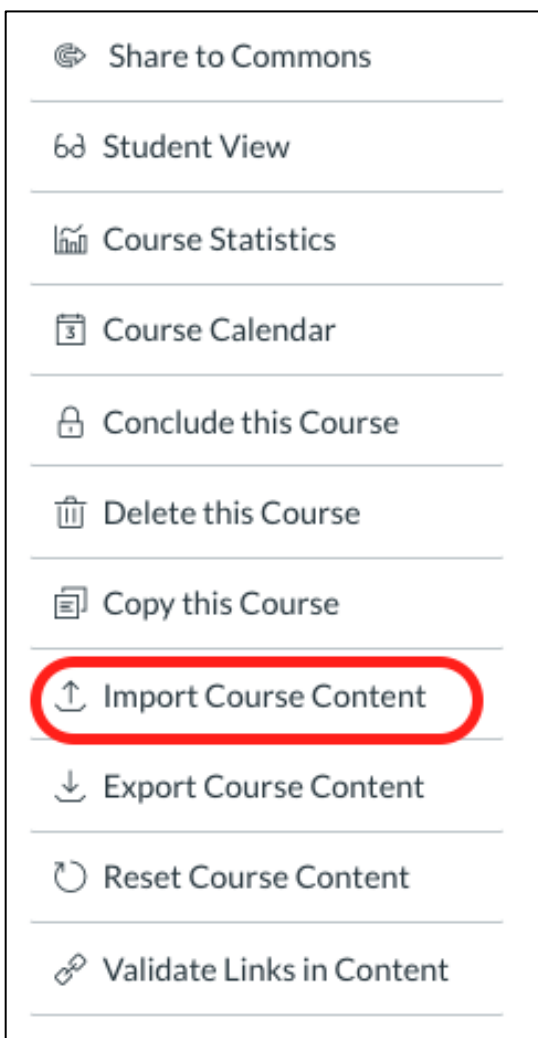
Import Blackboard Course to Canvas

To Import a Course from Blackboard to Canvas, locate the .zip file you saved to your Desktop when you exported the course.

Step 1: Go to the Course you would like to import into. In this example, I exported a course called "Teaching a Fully Online Course 2018" and I want to import it into "Teaching a Fully Online Course 2020"

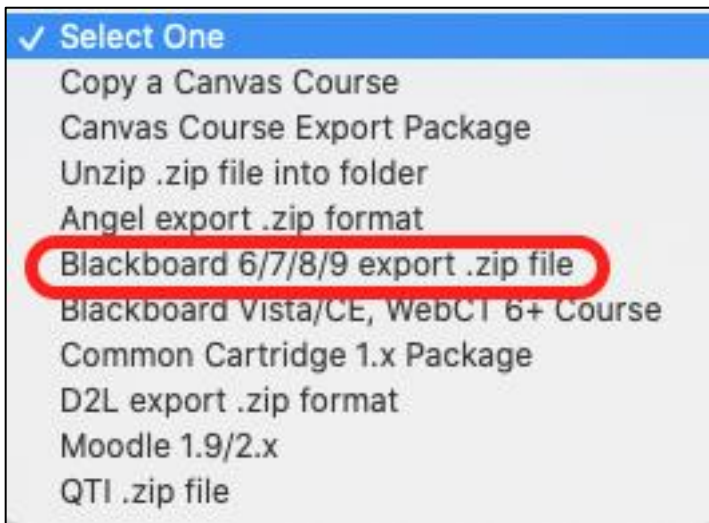
Step 2: Click on **Settings** at the bottom of the left navigation menu.

Step 3: Click on **Import Course Content**:





Step 4: Choose **Blackboard 6/7/8/9 export .zip file**:

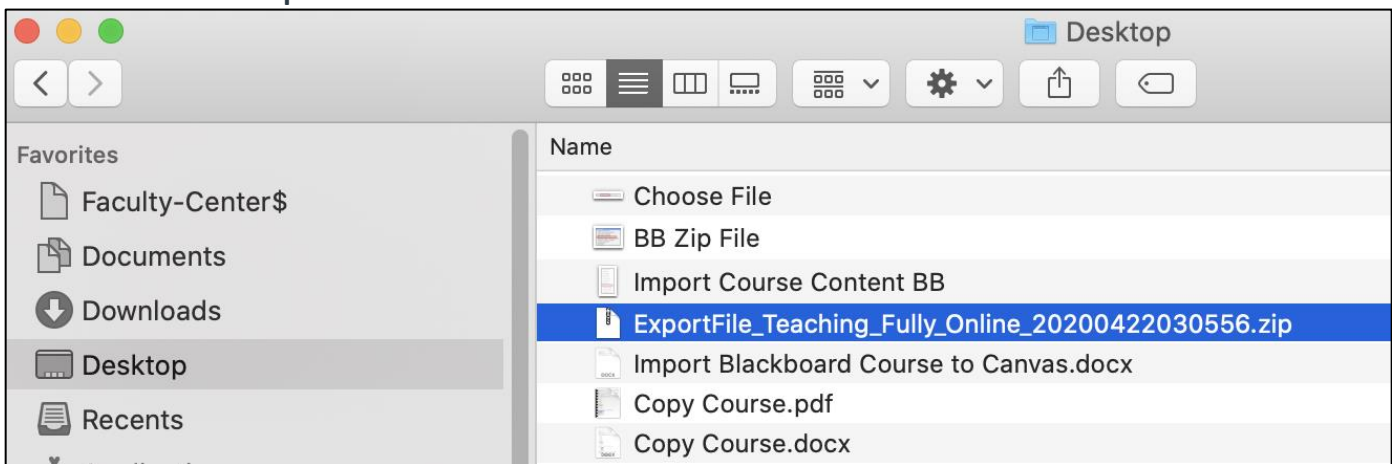


Step 5: Click on **Choose File**:



Step 6: Select the .zip file that you exported from Blackboard:

Error! Filename not specified.





Step 7: Click on **All Content** and **Import**:

Import Content

Content Type Blackboard 6/7/8/9 export .zip file

Source Choose File ExportFile_Te...22030556.zip

Default Question bank Select question bank

Content ☒ All content
☐ Select specific content

Options ☐ Overwrite assessment content with matching IDs [?](#)
☐ Adjust events and due dates

Cancel **Import**

You will see the Import **Running** and then **Completed**.

Blackboard Learn	...ine_20200422030556.zip	Apr 22 at 3:15pm	Running	<div><div></div></div>
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Blackboard Learn	...ine_20200422030556.zip	Apr 22 at 3:15pm	Completed	
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